

Job Description

Designation – Senior Consultant – Risk Management, Compliance & Operations

About Us

WWF-India, one of the largest conservation organizations, engaged in wildlife and nature conservation in the country, is looking for seasoned professionals to join as project consultant. The person will be required to spearhead and drive the project aimed at reviewing, developing (where needed) existing processes and policies and initiating measures to manage & mitigate the associated risks.

Location: New Delhi

Experience and Qualification

- CA/ MBA/PGPM (Finance/ Operations) from a reputed institution
- Minimum 8 years of post-qualification experience
- Worked on areas in Operations, Risk Management & Compliance

Desired skills and competencies

- Strong written communication skills, including that required for policy development.
- High level of process and operational understanding
- Task orientation and ability to deliver on time
- Strong ability to work with teams to deliver outcomes
- Excellent analytical skills
- High standards of integrity & ethics

Roles and Responsibilities

- Identification of organizational risk and compliance: Operating (programmatic and non-programmatic) as well as Statutory.
- Review, create (where needed) and update Standard Operating Procedures (SOP's) for key policies & risk areas.
- Preparing audit reports) highlight the key risk areas and developing a roadmap/action plan for mitigation and management.
- Work with teams to champion process improvement action and risk mitigation.
- Provide key support to the Audit Committee.
- Work on key projects assigned by COO.

- Development of training and support material to promote and support the adoption of the policy changes at an organization level.

Potential Areas/Industry

- Consulting and advisory Firms. Risk Management, operations and finance professionals from Corporates/ Embassies